

S⁺Andrew's Kirk Ella

Gift aid declaration and standing order mandate

Introduction

Gift aid is the government's incentive scheme to encourage the public to give to charities. For every £100 the Church receives in gift aided donations we can claim a further £25 from the government (equal to the basic rate income tax deducted from this income when you earned it in the first place). Higher rate or additional rate tax payers can claim back the remaining tax and this is refunded directly to you – speak to the Treasurer if you want further help in claiming this tax back (contact details at the end of this leaflet).

Who is eligible?

Anyone who pays enough income tax or capital gains tax in the year to cover the amount we reclaim from the government. Most people in paid employment will fall into this category and many people on a pension or with large investment income may well also be eligible.

You may feel that you are borderline and are unsure if you will pay enough tax in the year. If this is the case we can always wait until the end of the tax year before making the claim – speak to the Treasurer if this applies to you.

What do you need to do?

All you need to do is provide us with your name and address and make a declaration that you are paying income tax or capital gains tax at the required level (see previous section) and will inform us if this changes. The declaration is printed on the next page.

You must then ensure that when you make a donation we know it comes from you. This is most easily done by setting up a standing order (a form for doing this is also included on page 3).

Alternatively, if you wish to give by cash or cheque (made payable to “St Andrew’s Church”) then we can provide you with numbered buff envelopes – speak to Sue Franklin if you wish to do this (contact details can be found below). Please note that it costs us more in time and bank charges to process cash and cheque donations so standing orders are preferable.

Contact details

For clarification or further information on any of the above please speak to the Treasurer Simon Warwick on 07710 352 027

or treasurer@kirkellachurch.com.

If you wish to give in cash and you do not yet receive numbered buff coloured envelopes then please speak to Sue Franklin on 01482 657641 or cjsfranklin@hotmail.com.

Gift aid declaration

Full name (BLOCK CAPITALS): _____

Address (BLOCK CAPITALS): _____

Postcode: _____

Please treat as Gift Aid donations all qualifying gifts of money made from the date of this declaration (and in the past four years)*. I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities (including churches) and Community Amateur Sports Clubs that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give. I will inform the Church, in writing, if any of these details change.

*Delete if you do not want gift aid to be back dated

Signed: _____ Date: ____/____/____

Bankers order

To the Manager _____
 (bank or building society in BLOCK CAPITALS)

Address (BLOCK CAPITALS): _____

Postcode: _____

Please pay to St Andrew's Church Parochial Church Council at:

Lloyds Bank plc

1-7 George Street, Hull, HU1 3BB

Sort Code: 30-94-44 Account Number: 01980994

The sum of £ _____

Commencing on ___/___/_____ and a like sum every
 week/month/quarter/year* until further notice and debit my
 account with each payment when made.

*Delete as appropriate

This order cancels all previous instructions in favour of the above named St
 Andrew's Church

Signed: _____

Address (BLOCK CAPITALS): _____

Postcode: _____

Account Name: _____

Sort Code: ___ - ___ - ___ Account Number: _____